

REGIONAL CLERKS SEMINAR

January 7-8, 2013 • San Antonio

Omni at the Colonnade

Day 1 (Monday)

January 7, 2013

- 12:00 – 5:00 p.m. **Registration**
- 1:00 – 5:00 p.m. **Preparation Courses: Clerk Certification Study Sessions**
Level I: Stephanie Krause, Court Administrator, City of Trophy Club
Level II: Dianna Faulkenberry, Court Administrator, City of Cleburne
- 1:00 – 5:00 p.m. **Pre-Conference Session: Tools for Effective Court Administration**
Mark Goodner, Program Attorney & Deputy Counsel, TMCEC
Katie Tefft, Program Director, TMCEC
- 5:00 – 6:00 p.m. **Welcome Reception**

Day 2 (Tuesday)

January 8, 2013

- 6:45 – 7:50 a.m. **Registration and Breakfast**
- 8:00 – 8:10 a.m. **Announcements**
- 8:10 – 9:25 a.m. **Sovereign Citizens: Threats to Our Courts?**
Ryan Kellus Turner, General Counsel & Director of Education, TMCEC
- 9:25 – 9:40 a.m. **Break**
- 9:40 – 10:30 a.m. **Fun with Fees**
Katie Tefft, Program Director, TMCEC
- 10:30 – 10:45 a.m. **Break**
- 10:45 – 12:00 p.m. **Internal Controls: Keeping Tabs on the Court's Cash**
Jaime Brew, Clerk of the Court, City of Killeen
- 12:00 – 12:50 p.m. **Lunch**

	Track A – JUVENILES	Track B – PROCEDURES	Track C – SHARED
1:00 – 1:55 p.m.	ABCs in Municipal Court: An Elementary Exploration of the Alcoholic Beverage Code* Sara Hartin, Judge, City of New Braunfels	The MVP of Jury Trials Tammy Odom, Deputy Court Clerk, City of Sweeny	Foreign Language Interpreters David Garza, Judge, City of Bee Cave
2:05 – 2:55 p.m.	Juveniles Behind the Wheel: Laws for Young Drivers* Robin Ramsay, Presiding Judge, City of Denton	Dissecting DSC* Luevada Posey, Court Operations Supervisor, City of Cedar Park	Talking to Your Town (DRSR)* Lindsey Mena, Juvenile Case Coordinator, City of San Marcos
3:05 – 3:55 p.m.	Transfer of Juvenile Cases Shelai Mullins, Juvenile Case Manager, City of McKinney	The New Laws of Disqualification and Recusal Cathy Riedel, Senior Associate, Bojorquez Law Firm, PLLC	Understanding 3rd Party Collections Bill Ragsdale, Presiding Judge, City of Ingram
4:05 – 5:00 p.m.	Dealing with JNAs (Juveniles Now Adults) Mark Goodner, Program Attorney & Deputy Counsel, TMCEC	So You Think You Can't Be Sued? A Primer on Immunity for Clerks Fred Garcia, Court Clerk, City of San Antonio	Alive @ 25* Renee Koog, Sergeant, Georgetown Police Department / Training Supervisor

5:00 p.m. **Adjourn**

*Denotes Municipal Traffic Safety Initiatives (MTSI) or Driving on the Right Side of the Road (DRSR) curriculum funded by a grant from the Texas Department of Transportation.

TEXAS MUNICIPAL COURTS EDUCATION CENTER
FACULTY ROSTER: SAN ANTONIO
Regional Clerks Seminar
January 7 – 8, 2013

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FACULTY BIOGRAPHIES

JAIME BREW

Jaime Brew is the Clerk of the Court for the Killeen Municipal Court of Record. She has worked in the municipal court for over five years. Prior to becoming the Clerk of the Court, she was the Compliance/Collections Manager for the municipal court. She has a very diverse work history. She has previously worked in the areas of mortgage lending, finance, and banking.

Ms. Brew received her Bachelor of Business Administration degree from Texas A&M University in College Station, Texas. She received her Master of Business Administration degree from the University of Mary Hardin-Baylor in Belton, Texas. She has participated in the Texas Court Clerks Certification Program and she is a Certified Court Clerk II. She is a member of the Texas Court Clerk Association and serves on the Publication, Membership, and Public Relations Committees.

DIANNA FAULKENBERRY

Dianna Faulkenberry began her career with the Texas court system in the Weatherford Municipal Court in 2002. While in Weatherford, she attained her Level I and II Certification. This helped her as the Court Administrator for the City of Mansfield, where she accomplished her Level III Court Clerk Certification in 2007.

Ms. Faulkenberry continues to strive to increase her knowledge in Municipal Government and is currently working on her TMRS certification and degree in Administrative Management.

Ms. Faulkenberry has been honored by TCCA with the Distinguished Service Award and recently in 2012 with the Extraordinary Achievement Award. She now serves as the Court Administrator for the City of Cleburne. She has enjoyed serving on the TMCEC faculty since 2008 and feels blessed to be a part of the faculty.

FRED GARCIA

Fred Garcia is currently the Municipal Court Clerk for the City of San Antonio. Mr. Garcia graduated from St. Mary's University with a degree in business administration and later Texas Tech University with his Juris Doctorate degree.

Mr. Garcia has previously worked as a municipal court prosecutor, and bank auditor, as he has also served as an attorney in a private practice that concentrated on criminal defense and family law.

DAVID GARZA

David Garza is the Presiding Municipal Court Judge for the City of Bee Cave. He was first appointed to that position in 2010.

Prior to his current position with the City of Bee Cave, Judge Garza served as a City of Austin Municipal Court Judge from 1987 to 1992 and then again from 2003 to 2009. Judge Garza has also served the State of Texas as an Administrative Law Judge for the State Office of Administrative Hearings from 1992 to 1993. He has also served as an Assistant District Attorney for Travis County and as an Assistant Attorney General for the State of Texas, where he was Chief of the Foreign Prosecution Unit under then Attorney General, John Cornyn.

Judge Garza received his B.A. in Psychology from the University of Houston in 1975. He received his J.D. from Georgetown University Law Center in Washington, D.C. in 1978 and his M.B.A. from The University of Texas at Austin in 1991.

Judge Garza is a member of the State Bar of Texas, the Texas-Mexico Bar Association, and Association of Attorney Mediators.

He is a native Texan, having been born and reared in Corpus Christi, Texas and has been a resident of Austin since 1980.

MARK GOODNER

Mark Goodner serves as the Presiding Judge for the City of Woodcreek and is the Program Attorney and Deputy Counsel for the Texas Municipal Courts Education Center. Prior to joining the Center, he worked in civil litigation in Austin. Mr. Goodner graduated from the University of Texas, School of Law with a Juris doctorate and certification in the Graduate Portfolio Program in Dispute Resolution in May of 2007. While in law school, he worked in the mediation clinic, was a finalist in the Thad T. Hutcheson Moot Court Competition, and served on the executive board of Assault & Flattery.

SARA HARTIN

Sara Hartin received her B.J. (Bachelor of Journalism) degree from the University of Texas in Austin in 1970 and her J.D. degree from South Texas College of Law in Houston in January, 1981. She worked as a legal secretary for ten years, the last four while attending law school.

Judge Hartin is the first full-time judge for the City of New Braunfels. Prior to becoming a judge, she was a municipal court prosecutor and assistant city attorney for the cities of Abilene, Plano, and Killeen and was the city attorney for Copperas Cove. While in Abilene, she taught government at McMurry University and criminal law and appellate procedure at a paralegal school. Judge Hartin has taught at TMCEC's Prosecutor School as well as presented a paper to the Texas City Attorneys Association on the "Republic of Texas" individuals and their beliefs and tactics in regard to traffic citations. Judge Hartin is a native Texan and resides in New Braunfels with her husband and her cat, "Yoda."

RENEE KOOG

Renee Koog is a 10 year veteran of law enforcement and began her career with the Phoenix Police Department in Phoenix, Arizona in April 2002. During her career there, she was assigned to Patrol Operations in the Cactus Park and Desert Horizon Precincts. While on patrol, she assisted the Vice Units with prostitution stings and the Neighborhood Enforcement Teams (NET) with Community Policing

concepts-CPTED and Crime Free Multi-Housing. She was a certified AZPOST Instructor, certified Detective, and instructed the Charlie Check First Child Safety Program.

Sergeant Koog began working for the Georgetown Police Department, in Georgetown, Texas in March 2007. She is currently assigned to the Professional Standards Division and Training Unit. She holds multiple certifications to include: Master Peace Officer, TCLEOSE Instructor, NASRO Advance School Resource Officer, and Attorney General's Gang Investigator. Sergeant Koog was recognized as an Honor Graduate at the Alive at 25 Instructor Program, graduated with honors from the Austin Police Department's Intermediate Leadership Academy, and was named Officer of the Year in 2010.

Sergeant Koog instructs on numerous topics to include: Gang Investigation, Alive at 25, School Safety, Traffic Safety, Career's in Law Enforcement, Nationwide Train the Trainer Alive at 25, and was requested to instruct at the APD Leadership Academy.

STEPHANIE KRAUSE

Stephanie Krause began working in the Texas court system with the Mansfield Municipal Court in 2002. While in Mansfield, she held the position of Warrant Clerk becoming specialized in warrant and bond processing, and also helping the city with several successful warrant round-ups. She accepted the position of Court Clerk with the Town of Trophy Club in 2009. Ms. Krause currently has a Level II Certification and is working toward becoming a Level III Certified Municipal Court Clerk. She was honored by the Texas Court Clerks Association with the Distinguished Service Award in 2007 and has been a facilitator with the TMCEC for the past 4 years.

LINDSEY MENA

Lindsey Mena attended Texas State University-San Marcos, where she studied Applied Sociology with an emphasis in Deviance and Social Control. She graduated in May 2010 and began working as a Juvenile Case Coordinator for the City of San Marcos in July 2010. She is beginning the 3rd straight year with the outreach program throughout the city and has enjoyed watching it expand each year. She has been married for two years and just recently had her first child, a little boy, this past summer.

SHELAI MULLINS

Shelai Mullins grew up in Sacramento, California. She started college in Sacramento after high school and then went to BYU to finish her degree in Elementary Education. She moved to Texas in late 2000 with the intent of teaching, but applied for a court clerk position in 2002. She absolutely loved the work, and especially loved working the juvenile dockets. In 2003 she left the court to pursue other interests, traveling to New York and other states. In 2007 the JCM position became available, and she immediately applied, feeling that it combined her interests of teaching and law perfectly. Luckily, she was hired as McKinney's first Juvenile Case Manager.

Since 2007, Ms. Mullins has been able to assist with the formation of the Juvenile Case Manager Association of Texas and its first ever conference. She was excited to write a piece of legislation in 2011 (SB 209) with her prosecutor and testify in front of the corrections committee. She has started a court community service program and is currently working with McKinney's community development group to fund a juvenile program that would combine resources of many community organizations to assist at-risk youth and their families.

She is also currently training McKinney clerks, SRO's, and juvenile probation officers to understand the role of juvenile case managers and juvenile statutes. The most important thing to know about Ms. Mullins is that she loves her job, but mostly loves being a mommy to two beautiful little girls.

TAMMY ODOM

Tammy Odom has served as the Deputy Court Clerk and City Clerk for the City of Sweeny since July 2000. She is currently a member of the Texas Municipal Courts Association, President of the Texas Court Clerks Association, and Past-President of the TCCA - Gulf Coast Chapter. She has been the recipient of the Texas Court Clerks Association's Distinguished Service Award (2005), Extraordinary Achievement Award (2006), and the Excellence Award (2007). She was also named Clerk of the Year in 2007 by the TCCA – Gulf Coast Chapter. In 2002, Ms. Odom earned her Certified Court Clerk Level II.

LUEVADA POSEY

Luevada Posey is the court operations supervisor for the City of Cedar Park. Ms. Posey has previously spent 11 years with the Copperas Cove Municipal Court, one year with the court system in Killeen, and four years with the U.S. Army's Provost Marshal's Office in Dormstadt, Germany. She started working on her court clerk certification in 1999 and obtained Level III certification in June 2002. She expresses particular excitement in being able to assist clerks endeavoring to obtain their certification.

BILL RAGSDALE

Bill Ragsdale is the Municipal Court Judge for the City of Ingram and Justice of the Peace of Precinct Four, Kerr County. He has been a judge for 22 years and has taught clerks for the Justice Court Training Center. Judge Ragsdale began as a municipal court clerk in 1987.

ROBIN RAMSAY

Robin Ramsay is currently a licensed attorney and the Presiding Municipal Judge for the City of Denton. Judge Ramsay received his undergraduate degree from Southern Methodist University in Dallas and his law degree from Texas Tech University in Lubbock.

Prior to becoming a judge, Judge Ramsay served as Students' Attorney for the University of North Texas and as an Adjunct Professor of Business Law. After leaving the University of North Texas and prior to his current appointment, Judge Ramsay practiced law with the Hammerle Law Firm with offices in Lewisville and Denton.

Judge Ramsay has received his accreditation for the American Academy of Attorney Mediators and currently acts as a Mediator for both pre-litigation and litigated matters by assignment of court and at the request of the parties or their attorneys. Judge Ramsay also serves as alternate Mental Health Magistrate for Denton County at the assignment of the Denton County Probate Court.

Judge Ramsay is a past-president of the Texas Municipal Courts Association and currently serves as the 2nd Vice President.

CATHY RIEDEL

Cathy Riedel is the Senior Associate attorney for the Bojorquez Law Firm in Austin, Texas. She joined the firm after four years as the Program Director at the TMCEC. Most of her 34-year legal career has been spent practicing in municipal law. She has worked as Acting City Attorney or Assistant City

Attorney for the cities of Georgetown, Round Rock, and Topeka, Kansas, and has represented numerous municipalities through other law firms. She has also served as Municipal Court Judge in the cities of College Station and Liberty Hill.

Earlier in her career, Ms. Riedel worked at the Court of Criminal Appeals as a briefing attorney and research assistant for Judge W.C. Davis. After leaving the Court, she joined the Office of the State Prosecuting Attorney (Texas).

Ms. Riedel received her undergraduate degree from Texas A&M University and her law degree from St. Mary's University. She served as an adjunct professor at Washburn Law School, teaching Trial Advocacy and supervising third-year law students in the Legal Clinic. She has published many articles on municipal law issues and speaks regularly at conferences around the state on a variety of municipal law topics.

KATIE TEFFT

Katie Tefft is the Program Director for the TMCEC. Prior to joining the Center, she worked as Project Attorney on the 7th edition of Dawson's Texas Juvenile Law under contract with the former Texas Juvenile Probation Commission (TJPC) and as a Drafting Attorney in the Attorney General's Open Records Division. Ms. Tefft received her B.A. with honors in Sociology and Economics from Southwestern University in Georgetown, Texas, and her J.D. with honors in May of 2007 from Mercer University School of Law in Macon, Georgia. She also received a certificate in Legal Writing and Research from Mercer. While in law school, Ms. Tefft clerked in the Narcotics Division of the Bibb County District Attorney's Office.

RYAN KELLUS TURNER

Mr. Turner is General Counsel and Director of Education for the TMCEC. Prior to joining the Center, he served as Briefing Attorney for Judge Sharon Keller at the Texas Court of Criminal Appeals. Mr. Turner obtained his juris doctorate from Southern Methodist University School of Law. He received his Bachelor's Degree in Psychology with highest honors from St. Edward's University, Austin, Texas, where he now teaches as an adjunct faculty member in the School of Behavioral and Social Sciences. In 2004 he received the School's Adjunct Teaching Excellence Award.

Mr. Turner is currently Deputy City Attorney for the City of Dripping Springs and previously served as a Special Assistant County Attorney for Kendall County.

A native Texan, Mr. Turner was raised in the north Texas town of Vernon. He is the co-author of the books *Lone Star Justice: A Comprehensive Overview of the Texas Criminal Justice System* and *The Municipal Judges Book*.

He is currently an advisory committee member on the Texas Judicial Council's Juvenile Justice Committee which is charged with assessing the impact of school discipline and school-based policing on referrals to the municipal, justice, and juvenile courts and identifying judicial policies or initiatives that work to reduce referrals without having a negative impact on school safety; limit recidivism; and preserve judicial resources.